MUNICIPAL CORPORATION KARIMNAGAR (MCK)

INVITATION FOR EXPRESSION OF INTEREST

for

Operation and Maintenance of Public Toilet Units

in

Karimnagar

Invited by:
The Commissioner
Municipal Corporation Karimnagar
E-mail: ssknr2018@gmail.com
Tel No: +919849907544

MUNICIPAL CORPORATION KARIMNAGAR (MCK)

KARIMNAGAR

Ref: 221/F1/MCK/2020-21, Dated: 22-06-2020

Invitation for Expression of Interest

Municipal Corporation Karimnagar desires to invite Expression of Interest (EoI) from interested parties for **Operating & Maintaining of Public Toilet Units** at selected locations in Karimnagar. The detailed EoI can be downloaded from website of **www.karimnagarcorporation.telangana.gov.in** and will be available from 22nd June 2020, 11 AM**. The last date for submission of proposals is 6th July 2020 up to 15.00 Hrs.**

For more details contact:
Sri Swamy, Environmental Engineer
Municipal Corporation Karimnagar
E-mail: ssknr2018@gmail.com
Tel No: +919849907544

Sd/-
Commissioner
Municipal Corporation Karimnagar

KEY DATES

No.	Activity	Deadline
1	Issue of EoI	22/06/2020 11:00 AM
2	Last date of receipt of queries on EoI	26/06/2020, 05:00 PM
3	Posting of response to queries	29/06/2020, 05:00 PM
4	Last date for submission of EoI	06/07/2020, 03:00 PM

Contents

1 Introduction 5
1.1 City 5
1.2 Authority issuing Invitation for EOI 5
2 Scope 6
2.1 Likely Activities to be performed by the Private Partner 6
3 The Expression of Interest 8
3.1 Objective of the EOI 8
3.2 Eligibility 8
3.3 Invitation of this EOI Conditions 8
3.4 Response Requirements 10
3.5 Submission of EOI 10
3.6 Checklist for Submission 11
Proposed Locations within the City of Karimnagar. 12
ANNEXURE – I: Format for Letter of Submission 13
ANNEXURE – II: Format for General Information 15
ANNEXURE – III: Similar Projects Experience 17

1 Introduction

1.1 City

Karimnagar is a major urban agglomeration and fifth largest city in the state. It is governed by Municipal Corporation and is the headquarters of the Karimnagar district. It is situated on the banks of Manair River which is a tributary of the Godavari River. It is the fourth largest and fastest growing urban settlement in the state, according to 2011 census. It serves as a major educational and health hub for the northern districts of Telangana. Ramnagar and Rampur Gram Panchayaths were merged in the municipality in 1987. The first GTP was approved in the year 1976 and the horizon period was 1991. Recently, in the year 2005, it was upgraded to the status of the Municipal Corporation. Further, (8) adjoining villages were merged into the Corporation in the year 2019.

1.2 Authority issuing Invitation for EOI

The Municipal Corporation Karimnagar (the Authority) wishes to invite an EOI for Operation and Maintenance of Public Toilet units in Karimnagar (the Project). **The Public Toilet units are expected to be aesthetic, clean and hygiene.**

The EOI intends to provide basic background and details with respect to scope of services that are deemed to be provided by the Private Partner. Selected respondents may be thereafter invited to submit bids at the RFQ cum RFP stage. **The Authority reserves the right to reject any or all the EOIs received without assigning any reason**.

Point of contact for any queries related to the EOI:

Sri. K.Swamy, Environmental Engineer
Telephone/Mobile: +91-9849907544
Mail: ssknr2018@gmail.com

All **interested respondents are expected to read carefully all instructions, forms, terms and conditions and other details in the EOI**. The respondents are also expected to have a detailed site visit and study of all the proposed project sites/locations. Failure to furnish the complete information requested for submission of a proposal not responsive to the EOI in all respects may lead to rejection of the EOI proposal of the respondent and shall not be eligible to the next level of the bidding process.

2 Scope

The private partner whosoever will be selected for the Project is expected to Operate and Maintain Toilet Units in Karimnagar City by generating revenue through various modes viz., User Charges, Advertisement Rights, Commercial outlet etc., The following section explains the expectation of Authority from the private partner in order to meet the project objectives

2.1 Likely Activities to be performed by the Private Partner

a) Provide essential services for users such as adequate water for general cleanliness of the Public Toilet Units; adequate power supply for proper lighting of the Toilet Units.

b) Provide essential services such as liquid soap, soaps, napkins, dust bins etc. for users of the public Toilets.

c) Undertake adequate measures for safety and security of users, including deployment of required personnel for operation, cleaning, security and gadgets such as CCTV etc.

d) Take necessary precautions for environmental and social safeguards in accordance with applicable norms and guidelines.

e) Dedicated cleaning staff shall be provided for Public Toilet Units. Engaging men and equipment and provide the disinfectants and implements for cleaning and arrange for sufficient water supply at the urinal / toilets for Cleaning. It is suggested that a female attendant is available during the working hours. They shall be provided with Identity Card and Apron inscribed with name of ULB.

f) Quick cleaning is to be carried out by the attendant after each use and the toilet seats and flooring shall be in dry condition after every use.

g) One person for every unit of Public Toilet to be deployed for cleaning and washing the unit round the clock, including public holiday.
   - Daily washing with water and phenyl washing.
   - Sweeping up to 50 mtrs around the structure and sprinkling of disinfectant mixture of 200 gms (50 gms bleaching powder and 150 gms lime).
   - Disinfectant Toilet cleaner liquid such as Harpic
   - Removal of solid waste – emptying of dust bins at least once in a day as per MCK procedure.

h) Consumables required for cleaning & operation of toilets to be ensured. Provide tools - Cleaning Brooms, Sweeping brooms, Coir brush, Scraping Sheet, Bamboo Basket, Plastic containers, Plastic Buckets,

Plastic Mug, Sponge piece, Washing Soap, Phenyl, Disinfectant Toilet Cleaner liquid, Bleaching powder and lime powder shall be supplied to the staff Engaged for the purpose.

i) Septage cleaning and/or maintenance of Bio Digestor(s) shall be taken up at own cost.

j) To Operate the Public toilet units during the Maintenance period including regular cleaning in surrounding areas, monitoring and functioning of user amenities, handling emergency situations, functioning of information and communication systems, availability of basic infrastructure requirements such as electricity for lighting purposes, proper drainage, removal of municipal solid waste, and telecommunication etc.

k) The private partner is to specifically ensure that the Toilet units and clustered amenities are clean and free of debris & garbage through regular monitoring, maintenance and solid waste collection.

l) Maintain cleanliness around the complex to the extent of 50 metres and ensure it is litter free and urination free.

m) Maintain the Public Toilet Units, Greenery and clustered amenities and all of its components/facilities in good and usable condition and perform routine and periodic maintenance works including civil, water supply, plumbing, sanitary electrical & mechanical works as well as maintenance and servicing.

n) The private partner is required to bear all expenses viz., Electricity charges, Water charges etc., towards the operation of the Public Toilet Units and clustered amenities.

o) Carry out only those commercial activities at the Public Toilets and clustered amenities or elsewhere that is permitted by the Authority, such as advertisements at the public toilets and other space rentals etc. and earn revenues from such permitted commercial activities during the Maintenance period. Not to use or allow any person to use toilet block for other purposes.

p) Make timely payments for Premium and applicable Advertisement Charges to the Municipal Corporation as per mutually agreed terms and conditions to the Authority.

q) Transfer Public Toilets and clustered amenities to the Authority at the end of the concession period, pursuant to successful completion of necessary inspection, renewals/repairs/replacement.

r) Day wise Cleaning schedule of the PTU shall be maintained which shall be monitored by Engineer-in-Charge/ Sanitary Inspector appointed by the ULB and duly submit the monthly summarized report to the MCK.

s) Maintain all the records of:
   - The bills paid to service providers like water and power supply etc,
   - Day wise Record on number of users using the Public Convenience.
   - Month wise summarized reports on the revenue generated and duly submit the report to the First Party.
   - A Complaint or Suggestion Book for the users

3 The Expression of Interest

This is an invitation for Expression of Interest and not a RFP document. Invitation for an EoI should not be construed as an offer and does not carry any commitment from the Authority to engage a private partner who submits a proposal or any other commitment related thereto. The Authority reserves the right to withdraw this EOI and change or vary any part thereof at any stage of the bidding process.

3.1 Objective of the EOI

The objective of this EOI is to identify the prospective applicants for Operation and Maintenance of Public Toilets and clustered amenities. Based on the responses to this invite for EOI, the Authority may float an open RFP or to the respondents to this invite for EOI.

3.2 Eligibility

a) The invitation is open to all entities that are companies or agencies that are registered under Companies Act, 1956 or 2013 or its equivalent or under Limited Liability Partnership Act, 2008 or its equivalent or; an NGO or Society or Trust or Partnership Firm.

b) The respondent should be operational continuously for the last 3 (Three) years as on the date of submission.

c) JV Consortium is not permitted.

d) The respondent should not have been blacklisted / debarred by any donor agency / State Government / Central Government or its agencies in India or abroad and if blacklisted/debarred for a particular time, such bar (blacklisted / debarred) should not be applicable as on the date of submission of the EOI.

e) Decision of the Authority, regarding the eligibility, is final and binding.

3.3 Invitation of this EOI Conditions

a) This EOI is not an offer and does not carry any commitment to engage a private partner who submits the same or any other commitment related thereto.

b) The Authority reserves the right to withdraw this EOI and change or vary any part thereof at any stage if the Authority feels that such action is in the best interest of the Project. Decision of the Authority is final and binding in this regard.

c) Timing and sequence of events resulting from this EOI shall ultimately be determined by the Authority.

d) Each interested bidder shall submit only one EOI.

e) For all the EOIs received before the last date and time prescribed for submission, the proposals and accompanying documentation will become the property of Authority and will not be returned after opening of the proposals. Authority shall not be bound by any language in the proposal indicating the confidentiality of the proposal or any other restriction on its use or disclosure. Authority is not restricted in its rights to use or disclose any or all of the information contained in the proposal and can do so without compensation to the respondents who have submitted their EOIs.

f) The respondent shall ensure that the proposal is complete in all respects and conforms to all requirements indicated in this invite document.

g) By submitting an EOI, each respondent who shall be deemed to acknowledge that it has carefully read all sections of this invite for EOI, including all terms & conditions, and annexure/s hereto, obtained all relevant information about the Project and has fully informed itself about all existing conditions and limitations. The Authority shall not be liable for any mistake or error on the part of the respondent in respect of the above.

h) The respondents shall be responsible for all of the costs associated with the preparation of the proposal and their participation in the selection process. The Authority will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the selection process.

i) The respondents shall visit and examine the proposed locations for the Public Toilet units and obtain for themselves, at their own responsibility, all the information and data that may be necessary for submission of the proposal. The Public Toilet units related information, which has been provided in this invite document, is intended to guide the respondents in preparing their proposal only. The Authority shall not stand guarantee for and shall not be held responsible for the veracity of the data/information which have been made available in this document.

j) The costs of visiting the proposed locations and undertaking any further studies and investigations shall be at the respondent's own expense. The respondent and any of his personnel or agents can visit the proposed locations.

k) The proposal and all correspondence and documents shall be written in English language.

3.4 Response Requirements

a) The EOI shall be in accordance with the requirements specified herein and, in the format, prescribed in this document.

b) Proposals must be direct, concise, and complete. Respondent is expected to provide only the relevant information in the EOI. Responsiveness to EOI carries more weightage.

c) The EOI shall be submitted as follows:

- Physical Submission: Two printed copies of the entire proposal, one marked ORIGINAL and the second one as DUPLICATE and a soft copy on non- rewriteable electronic storage media with all the contents of the EOI.
- Electronic / Online Submission: The scanned copy of the original proposal shall be submitted to ssknr2018@gmail.com@gmail.com.
- If any discrepancy found between physical submission and the electronic submission, electronic submission shall prevail and will be considered as the proposal for the purpose of evaluation.
- The proposal should be appropriately referenced.
- The Authority will not accept delivery of proposal in any manner other than that specified in this EOI. Proposals delivered in any other manner shall be treated as invalid and rejected.

3.5 Submission of EOI

Interested entities who meet the eligibility conditions set forth in this document, may furnish their Expression of Interest (EOI) with all the necessary documents in a sealed envelope super-scribed **"EoI for Operation and Maintenance of Public Toilet Units at select locations in KARIMNAGAR"** along with a **Letter of Submission** duly signed by an authorized signatory on or before as per key dates to the following address and obtain acknowledgement of submission for the same:

The Commissioner
KARIMNAGAR Municipal Corporation,
Opp: TSRTC Bus-stand, KARIMNAGAR 505001,
Telangana India.
E-mail: ssknr2018@gmail.com

Note:

1. Incomplete EOI will be rejected.
2. The Authority reserves the right to extend the EOI submission date for which the EOI is invited.
3. The Authority reserves the right to verify the furnished details & documents by the respondents independently and also reserves the right to reject any proposal without assigning any reason thereof in the interests of effective implementation of the project.
4. The detailed qualification criteria shall be provided in the RFQ-cum-RFP to be issued at a later date.

3.6 Checklist for Submission

Respondents should ensure that the following documents are submitted as requested and/or as per annexures in their proposals: -

1. Letter of submission
2. Completed general information about each entity/partner/member
3. Completed details of similar projects undertaken/planned
4. Organization profile of each entity/partner/member
5. Any other documents relevant to the Project.

Proposed Locations within the City of Karimnagar.

S No	Ward No	Location
1	12	Ujwala Park
2	13	Near Open Gym, bypass road, Dam
3	17	Near Satavahana University
4	25	Agriculture Office
5	41	Electricity Office
6	42	Opposite L.Ramreddy Hospital (Vijaya Diagnostics)
7	45	Netha Bazar
8	54	Rhytu Bazar
9	51	Municipal Corporation Karimnagar
10	51	Collector ate
11	51	Jail Compound
12	48	Near 3 Town Police Station
13	51	Near Annapurna Complex
14	51	Bus stand complex opp;Nehru Uvajana Kendram
15	60	Veterinary Hospital, near IB Chowrasta (premises)
16	59	MEO Office Karimnagar, Dangarwadi (in premises)
17	9	Dist Fishery officer Karimnagar, Near Deer Park(in premises)
18	04	Naka Chowrasta
19	16	Markfed, Karimnagar
20	9	Dumping Yard near Weight Bridge
21	13	CWC Godown
22	37	Ramnagar Veg Market
23	51	Vending zone near stadium
25	08	Entrance Road Algunoor
26	01	Mancherial Road (Apollo hospital)

The Authority reserves the right to add or delete the locations. Decision of the Authority is final & binding in finalization of the site/location.

ANNEXURE – I: Format for Letter of Submission

(In the firm's letter head)

Ref No:
Dated:

To
The Commissioner
KARIMNAGAR Municipal Corporation,
KARIMNAGAR 515001,
Telangana, India.

Sub: Submission of Expression of Interest (EOI) for "**Operation and Maintenance of Public Toilet units in KARIMNAGAR".**

Sir,

Being duly authorized to represent and act on behalf of_____and having thoroughly examined all the conditions of the invite for Expression of Interest (EOI) 221/F1/MCK/2020-21 Dated: 22-06-2020 for the captioned project, I/we hereby submit our Expression of Interest and the relevant information.

1. I/We have examined in detail and have understood and abide by all the terms and conditions stipulated in the above referenced EOI invite issued by the Authority. Our submissions/proposal is consistent with all the requirements stated in the EOI invite.
2. The information submitted in our proposal is complete; strictly as per the requirements as stipulated in the above referenced EOI invite and is correct to the best of our knowledge and understanding. We shall be solely responsible for any errors or omissions or misrepresentations in our submission/proposal.
3. I/We undertake to present our conceptual plan and facilitate MCK to develop terms of reference on the date mentioned in the invite or as and when requested by MCK to its best satisfaction.
4. We have read the provisions of the EOI and confirm that these are acceptable to us. All necessary clarifications, if any, have been sought for by us and duly clarified.
5. We fully understand that the submission of this EOI does not bestow upon us any rights to us in any further RFQs or RFPs arising out of this conceptual plan. Such RFQs or RFPs may be governed under the terms of reference as deemed essential for that.

6. I/We also authorize MCK or their authorized representative to approach individuals, employers and firms to verify our submitted details, competence and general reputation.
7. We understand that MCK will be at liberty to finalize project parameters and issue of RFQ or RFP, after assessing the response from the parties.
8. This call for EOI does not constitute a solicitation. MCK reserves the right to modify or cancel and may recall the EOI.
9. We have not been blacklisted by any donor agency/State Government/Central Government(s)/Central Government or its agencies in India or their equivalent abroad

The undersigned declares that the statements made, and the information provided in the application is complete, true and correct in every detail.

Signed by Authorized Signatory,

[Name]

For and on behalf of [name of Entity]

Seal

Date.

Place:

ANNEXURE – II: Format for General Information

(To be submitted for each partner/member in case of consortium/joint venture.)

Name of the entity	
Legal status of the entity (company/partnership)	
Principal place for business	
Head office address	
Address for communication	
URL of the entity's website	
Contact persons (min. two) 1. 2. 3.	
Telephone & mobile number/s 1. 2. 3.	
Fax	
Email 1. 2. 3.	
Date of incorporation/registration	dd/mm/yyyy
Place of incorporation/registration	
Date of commencement of commercial operations	dd/mm/yyyy
No. of employees	Technical Staff:

	Management Staff: Support Staff: Workers:
Principal business	
Activities undertaken in the last 3 (Three) years preceding the submission date	Submit an organisation profile including product/service offerings, major clients etc.
Turnover in the last 3 (Three) financial years preceding the submission date Financial Year 1: 201_ - 20__ Financial Year 2: 201_ - 201_ Financial Year 3: 201_ - 201_	
Capabilities to undertake the Project	Submit a capability statement.
Similar projects experience	List out all similar projects undertaken/planned along with relevant certificates

Certification:

I/we hereby declare that the information furnished is true to the best of my/our knowledge.

Signature of the authorized person

Name of the authorized person

Organization's seal

Date:

Place:

ANNEXURE – III: Similar Projects Experience

(To be submitted **for Public toilet or similar project undertaken/planned**)

- Title of the project
- Project cost
- Location of the project
- Status (implemented/ongoing)
- Name of the client
- Contact person at client's end
- Address, telephone no. and email ID of the contact person at client's end
- Start date and end date of construction/implementation
- Duration of the project, including Operation and Maintenance (O&M)
- Role in the project (developer/contractor/O&M operator)
- If participated in the project as a consortium member, details of the role in the consortium
- Details of the project
  (a) No. of stops/shelters
  (b) Components of the project
  (c) Details of revenue streams
  (d) Whether the project was on PPP? If on PPP basis, the PPP model.
  (e) Details of the project structure
  (f) Other project highlights

Certification:

I/we hereby declare that the information furnished is true to the best of my/our knowledge.

Signature of the authorized person

Name of the authorized person

Organization's seal

Date:

Place: